

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, OCTOBER 7, 2013**

I. CALL TO ORDER

Supervisor Kenneth Fletcher called the meeting to order at 6:00 p.m.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Trustee Doug Kosinski, Trustee Jeff Hicks, Trustee Dennis Fedewa, Trustee Karen Mojica, Treasurer Howard Pizzo Clerk Mary Clark, and Supervisor Kenneth Fletcher.

Members Absent: None

Others Present: Deputy Fire Chief Mike Roman, Fire Inspector Mike Roberts, Sergeant Mark Wriggelsworth, Deputy John Davison, Community Development Director Mark Graham, Finance Director Jeff Anderson, Assessing Director Brian Thelen, Utilities Director Tom Morrissey, Township Manager Richard Watkins, and Deputy Manager Jenny Roberts

IV. PRESENTATIONS AND PROCLAMATIONS – None

V. SET/ADJUST AGENDA

TRUSTEE KOSINSKI MOVED TO ADOPT THE AGENDA AS PRESENTED, TRUSTEE HICKS SUPPORTED THE MOTION.

THE MOTION PASSED 7-0.

VI. PUBLIC HEARINGS - NONE

VII. COMMUNICATIONS –

1. Letter from Resident
 - a. Charles Frendt, 5142 River Ridge Drive, Delta Township

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA –

1. Charles Frendt, 5142 River Ridge Drive, Delta Township. Mr. Frendt spoke regarding 8 properties built in the late 60's, early 70's. Mr. Frendt states that these properties were affected by a major flood in 1976, about 15 ½' above river level. Property owners built a dike to withstand that level plus 3'. The dike has kept flooding water away from these homes. A few years ago, the Core of Engineers re-engineered the area and reclaimed the flood properties. The area these 8 homes are located in were re-classified to a high flood area, without notifying any of the property owners. Consequently, lenders will not issue mortgages without purchase of flood insurance.

Mr. Frendt estimates that those 8 properties have a minimum value of \$1.5 Million and if the properties had a reduction of 20% in value as suggested to decrease the cost of flood insurance, this would translate to a potential tax loss of \$5,000 per year.

Mr. Frendt states that he has received some help from the Township Engineers, however requests additional help from the Township Board. Mr. Frendt stated that the property needs to be surveyed by an outside contractor and have a recommendation. Once that is completed, a commitment letter needs to be submitted to FEMA to request remapping of the area. Mr. Frendt would ask that the Township Board sign the letter to show support. In addition, the neighbors would seek support from local politicians. In addition Mr. Frendt requests that the Township Board allocate \$5,000 toward the cost of the Engineer, with the property owners paying the balance.

IX. INTRODUCTION OF ORDINANCES - NONE

X. PASSAGE OF ORDINANCES –

2. Adoption of Code of Ordinances Amendments

The Manager's Office recommends that the Township Board adopt the amendment to the Code of Ordinances by adding a new Chapter 27 (Non-Discrimination) to prohibit discriminatory practice in Delta Township.

Supervisor Fletcher stated that one of the reasons the township feels the Non-Discrimination Ordinance is needed is that the State has a Civil Rights Act called The Elliott Larson Act approved in the 1970's. The State's Elliott Larson Civil Rights Act does not provide protections for gay and trans-gender people. As a result in the State of Michigan today a person can be fired or denied a job simply because they are gay. Gay and transgendered people can also be denied housing and other public accommodations simply because of their

sexual orientation. This is a real problem in Michigan. According to a study that was conducted by the Michigan Department of Civil Rights, 30% of gay couples have reported being treated negatively when attempting to buy or rent property. That same study shows that 44% of gay people reported being denied equal treatment or services at least once in a place of public accommodation. Amendments that would protect gay and transgender people have been proposed to the Elliott Larson Act, but so far the Legislature has failed to make any changes.

The public supports banning discrimination – 65% in a recent poll stated that they would support changing the Elliott Larson Act to put in protection for gay and transgender people. So without State action, it is then left up to the local communities to protect their citizens from discrimination. All people deserve to be treated with respect and dignity. We don't have to agree with a person's beliefs or approve with the way they choose to live their life, however we must treat all people with respect and dignity.

So far, 28 Michigan Communities have enacted Non-Discrimination Ordinances – like the one being considered by Delta Township right now. Over 170 communities nationwide have adopted a Non-Discrimination Ordinance. Our neighbors in Delhi Township approved their ordinance just last week. So Delta is not charting any new territory or any new waters by considering the Non-Discrimination Ordinance. The City of East Lansing was the first to pass a Non-Discrimination Ordinance in 1972 – with over 40 years of experience with their ordinance. Free speech flourishes in East Lansing, as well as religious freedom. East Lansing has more churches, synagogues, mosques, temples than any other community in the Lansing region.

The City of Lansing joined East Lansing in 1990's when they passed their Non-Discrimination Ordinance. Currently, Meridian and Lansing Township are considering Non-Discrimination Ordinances as well.

If all of these communities take action, the entire Capital Region will send a message that all people are welcome and that gay and transgender people will know they will have a legal protection from discrimination in the Capital Region.

One of the things that businesses in the region have discussed is that they have a hard time recruiting talent who want to come live in the region. We have a great university, a great law school and we work to keep that young talent in our region once they graduate, and by having these ordinances on the books it helps send the message that all are welcome and make it a welcoming place that hopefully will encourage our young talent to stay right here.

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Supervisor Fletcher outlined the process leading to this point. The effort was kicked off with a press conference on May 8, 2013 on the Capitol lawn. Where leaders from different communities all announced that they would begin the process of considering Non-Discrimination Ordinances and was covered by the Lansing State Journal, local news stations and radio programs – a very public effort to begin our community dialogue.

On May 13, Delta Township had its first Committee of the Whole discussion and over the past 5 months Delta Township has devoted numerous Committee of the Whole meetings to a thorough discussion of this ordinance. The Township has worked very hard to craft an ordinance that is right for Delta Township and will continue to make changes as needed, until the Township gets it right.

At every meeting that we have held on this topic we have allowed for public comment and have heard public comment at nearly all of those meetings. In the past week or so, new concerns have been brought to the Township regarding this ordinance – and others have brought forward possible unintended consequences as well. Supervisor Fletcher assured the audience that the Township Board takes those concerns very seriously and want to hear any other concerns this evening so that we can take them into consideration before we approve this ordinance. The Township wants to make sure that it passes an ordinance that is right for Delta Township.

Supervisor Fletcher noted that the intent of the ordinance is simply Non-Discrimination. The intent is to prevent discrimination in employment, housing and public accommodation. The intent is to conduct not speech, the intent is not to compel the providing of any benefit not required by state or federal law or constitution. It is not the intent to require every employer in the Township to offer same sex benefits. It is not the intent to redefine marriage in Delta Township. The intent is not to limit a person's thoughts, free speech or religious beliefs. It is not the intent to control what a minister can or cannot preach from a pulpit on a Sunday. Nor is it the intent to prevent a person from publicly voicing their personal opposition to homosexuality or any other topic. The intent is not to bring a private cause of action and was discussed by the Board who decided that was not the direction that they wanted to go in previous meetings – that is something that we need to look at in this draft.

Supervisor Fletcher stated that this represents what the intent of the draft that is now before us today, and now we want to now open it up to the public comments. Also, the Township attorney Gordon VanWieren is present who has played a role in drafting the ordinance.

Attorney VanWieren acknowledged his associate Fredric Heinemann who has assisted in the ordinance. Mr. VanWieren noted that he has received multiple

requests for his legal opinion on this matter and does not have that information in place yet.

The Township Board acknowledges receipt of communication from David Kallman regarding the Non-Discrimination Ordinance.

The following people spoke in support of the Non-Discrimination Ordinance:

Karen Holcomb
6844 Lookout Lane
Lansing, MI 48917

Russell Overton
4517 W. Saginaw #101
Lansing, MI 48917

Travis Radina
6150 W. Michigan Ave. #K10
Lansing, MI 48917

Tim Retzloff
1720 Drexel Road
Lansing, MI 48917

Jeff Venn
6315 Old river Trail
Lansing, MI 48917

Kyle Raniori
1234 Wolf run Drive
Lansing, MI 48917

Hollis Turnham
5013 Applewood
Lansing, MI 48917

Phil Parmalee
Haslett, MI

Barb Poma
433 Stoll
Lansing, MI 48917

Jon Grinnell
Kalamazoo, MI

Virginia Schiefelbein
5332 W. Michigan Ave #307
Lansing, MI 48917

Jeff Wood
4499 Delta River Dr.
Lansing, MI 48917

Howard Spence
1637 Willow Creek
Lansing, MI 48917

Ryan Sebolt
1800 W. Ottawa
Lansing, MI

Reverend Nicolette Siragusa
1274 Burlington Drive
Grand Ledge, MI 48837
Reverend Amee Paparella
Wacousta, MI

Cheryl Overley
4910 Grandwoods Dr.
Lansing, MI

The following people spoke in opposition of the Non-Discrimination Ordinance.

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David Kallman
5600 W. Mt. Hope Hwy
Lansing, MI 48917

Scott Thompson
Asst. Pastor
Mt. Hope Church
202 S. Creyts Rd.
Lansing, MI 48917

Joe Jackson
1527 W. Canal
Lansing, MI 48917

Laurie Raines
4325 E. Clinton Tr.
Eaton Rapids, MI

Trina Ross
Plum Hollow
Lansing, MI 48917

Gene Harris
820 Snow Road
Lansing, MI 48917

Mike Winter
1012 Powderhorn Dr.
Lansing, MI 48917

Connor Johnson
4806 W. Willow Hwy.
Lansing, MI 48917

Richard Skinner
4722 Old Lansing Rd.
Lansing, MI 48917

Irving Kranich
204 Elmshaven Dr
Lansing, MI 48917

Bob Johnson
4806 W. Willow Hwy
Lansing, MI 48917

James Roberts
1915 Redbud Lane
Lansing, MI 48917

William Wagner
1623 Boynton Drive
Lansing, MI 48917

Chris Morrison
510 Liberty
Grand Ledge, MI 48837

Nathan Chapman
1932 Crossroads Drive
Holt, MI 48842

Cathy Griffin
4110 Pineview Dr.
Lake Odessa, MI

Rod Romeyn
10229 Parmalee
Middleville, MI 4933

Supervisor Fletcher reiterated how much Delta Township values the input of its residents tonight and over the last few months to help ensure that the Board adopts an ordinance that best serves the people of Delta Township.

Treasurer Pizzo noted the recent changes made to the ordinance and Supervisor Fletcher acknowledged the changes made regarding the religious exemption.

Mr. VanWieren confirmed that there were requests to revise language in the religious exemption area.

Trustee Kosinski noted the quality discourse with which the audience and Board made and received commentary regarding the ordinance. Trustee Kosinski agreed that the Township wishes to craft the best ordinance possible utilizing all of the resources available. Trustee Kosinski noted that during comparison of the Elliott Larson Act and the proposed Non-Discrimination ordinance that the similarities between the two are striking. In addition, had the State had amended the Elliott Larson to include members of the LGBT community, Delta Township would not need to address it because it would be state law.

Trustee Kosinski also stated that this ordinance is not a referendum on morality of behaviors, choices or lifestyles. Rather, it is a discussion and decision as to whether or not to prohibit discrimination against people engaging in otherwise legal behavior.

Trustee Fedewa complimented attendees as well and outlined the process leading to this point. Trustee Fedewa noted that the Kallman document should be addressed point by point and acknowledged that Mr. VanWieren plans to review the document.

Trustee Hicks thanked the Board for the latitude given to him to make any number of changes to the ordinance. Trustee Hicks noted that these types of laws are needed to protect people and that often laws are legislated for the lowest common denominator. Trustee Hicks also noted that all input even from those who have had none prior is important and valuable to ensure a cohesive ordinance is adopted. That the Board will take as much time as it believes is necessary to craft a solid ordinance.

Trustee Hicks acknowledged that Mr. VanWieren didn't receive the Kallman memo far enough in advance of tonight's meeting to draft a point by point response.

Trustee Hicks stated that he appreciates all of the input to date and believes that the concerns that have been voiced as well as the Kallman memo, are vital to ensure that the final ordinance that the Township drafts addresses those concerns and will stand the test of time and hold up in court.

Clerk Clark invited all to regularly check the Township website where agendas and other content is posted. That the public is welcome to participate in open meetings for many other issues that are often debated before an otherwise empty room.

Clerk Clark stated that at nearly every meeting concerning the ordinance, leaving religion alone has been discussed. The Board has had much discussion, consideration concerning the religious aspects of the ordinance, despite some of the commentary tonight implying otherwise. Clerk Clark notes that if copies cannot be obtained otherwise, minutes can be obtained from the Clerk's Office.

Clerk Clark agreed that the Elliott Larson Act is not perfect and if it were, women would not still be fighting for equal pay and the Township would not need to draft an ordinance to prohibit discrimination against people from the LGBT community.

Clerk Clark also noted that the issues concerning the insurance industry do need to be addressed.

Trustee Mojica voiced support getting the answers from Mr. VanWieren concerning the Kallman memo – however did voice her support for the ordinance as well.

Treasurer Pizzo stated that while he looks forward to the ordinance being adopted. That if it is the Board's decision to delay adoption in order to obtain clarifications and to get Mr. VanWieren's analysis, as well as a discussion of those findings that he would be in support.

Supervisor Fletcher summarized the Board's comments, stating that having Mr. VanWieren review the Kallman memo, review of the concerns voiced tonight, review of some of the language to make it comparable to that of the Elliott Larson Act.

Supervisor Fletcher noted that the intent behind the Complaint Review Committee is to have a body that is looking to find solutions and find resolutions to conflict.

Supervisor Fletcher asked Mr. VanWieren to examine the memo, provide point by point answers and make suggestions regarding language.

Mr. VanWieren stated that he will provide opinion regarding the constitutionality of the ordinance. That the ordinance may still contain information on creating a private action, which based on prior discussions should have been removed.

Trustee Hicks stated that he recalls creating a private action should have been removed and Clerk Clark agreed. Mr. VanWieren clarified that during previous Board discussion the intent was that if another matter pending either in state or federal or other tribunal that action under the ordinance would be stayed.

Trustee Kosinski agreed that there was a consensus on the private action and points out that virtually the same language in the Township ordinance is in the Elliott Larson Act. In the Elliott Larson Act restricts action for equitable remedy to the courts.

Treasurer Pizzo inquired whether the exception listed under 27-11A would cover Anna's House. Mr. VanWieren stated that he would address that in his report and that he believes that it was the intent to exempt Anna's house.

TRUSTEE HICKS MOVED TO POSTPONE ADOPTION ON THE NEWLY PROPOSED CHAPTER 27 OF THE CODE OF ORDINANCES UNTIL SUCH TIME AS A LEGAL OPINION IS RENDERED BY TOWNSHIP COUNSEL, THIS BOARD HAS HAD THE OPPORTUNITY TO REVIEW, DIGEST AND DISCUSS SAME WITH COUNSEL, AND MAKE WHATEVER CHANGES MAY NEED TO BE MADE.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

THE MOTION PASSED 7-0.

XI. CONSENT AGENDA

Trustee Kosinski requested the removal of the September 16, 2013 Regular Board Meeting Minutes.

CLERK CLARK MOVED TO ADOPT THE CONSENT AGENDA AS AMENDED.
TRUSTEE MOJICA SUPPORTED THE MOTION.

ROLL CALL:

AYES: TRUSTEE FEDEWA, TRUSTEE KOSINSKI, TRUSTEE HICKS, TRUSTEE MOJICA, TREASURER PIZZO, CLERK CLARK, AND SUPERVISOR FLETCHER.

NAYS: NONE

ABSENT: NONE

MOTION PASSED

3. Bills & Financial Transactions - \$ 22,175,798.83

Bond/Debt Payments	365,662.50
Investments	
Payroll & Related	636,980.83
Refunds	114,243.31
Tax Distributions	19,706,621.11
Vendor Claims	1,352,291.08
Total	\$ 22,175,798.83

CLERK CLARK MOVED THAT THE BILLS & FINANCIAL TRANSACTIONS BE APPROVED IN THE AMOUNT OF \$ 22,175,798.83.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

4. Minutes – September 30, 2013 Special Board Meeting Minutes.

CLERK CLARK MOVED TO APPROVE THE SEPTEMBER 30, 2013 SPECIAL BOARD MEETING MINUTES.

TRUSTEE MOJICA SUPPORTION THE MOTION.

THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION –

4. Minutes – September 16, 2013 Regular Board Meeting Minutes

Trustee Kosinski noted on page 21 of 23 of the September 16, 2013 Regular Board Meeting Minutes in the first paragraph, last sentence, to add the following: Trustee Kosinski's observation was that based on the figures provided the payback for construction of the new toilets was something like 20 years.

TRUSTEE KOSINSKI MOVED TO APPROVE THE SEPTEMBER 16, 2013 REGULAR BOARD MEETING MINUTES AS AMENDED.

TRUSTEE MOJICA SUPPORTED THE MOTION.

THE MOTION PASSED 7-0.

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA - None

XIV. ITEMS OF BUSINESS

5. Final Payment to Scarlett Excavation

CLERK CLARK MOVED THAT THE TOWNSHIP BOARD AUTHORIZE FINAL PAYMENT IN THE AMOUNT OF \$23,294.75 TO SCARLETT EXCAVATION FOR COMPLETION OF THE 2013 BROADBENT ROAD TRANSMISSION MAIN PROJECT; AND

FURTHER, THAT THE TOWNSHIP SUPERVISOR AND TOWNSHIP CLERK BE AUTHORIZED AND DIRECTED TO SIGN SAID PAY ESTIMATE NO. 4-FINAL; AND

FURTHER, THAT THE TOWNSHIP BOARD ACCEPT THE 2013 BROADBENT ROAD TRANSMISSION MAIN PROJECT INTO THE DELTA TOWNSHIP WATER SYSTEM AND ESTABLISH JULY 10, 2013, AS THE DATE OF COMPLETION."

TRUSTEE MOJICA SUPPORTED THE MOTION.

THE MOTION PASSED 7-0.

6. Proposed Change to Employee Manual Chapter 1A

The Manager's Office recommends that the Township Board amend the Employee Manual to reflect the intent of the Non-Discrimination Ordinance with regard to employment.

TRUSTEE HICKS MOVED TO POSTPHONE ACTION UNTIL THE NON-DISCRIMINATION ORDINANCE IS REVISITED.

TRUSTEE MOJICA SUPPORTED THE MOTION.

THE MOTION PASSED 7-0.

7. Rules and Procedures for Processing, Investigating, Mediating/Conciliating, and Recommending Resolution of Complaints.

The Manager's Office recommends that the Township Board adopt the Rules and Procedures for Processing, Investigating, Mediating/Conciliating, and Recommending Resolution of Complaints with regard to the Non-Discrimination Ordinance.

The Manager's Office recommends that the Township Board amend the Employee Manual to reflect the intent of the Non-Discrimination Ordinance with regard to employment.

TRUSTEE HICKS MOVED TO POSTPHONE ACTION UNTIL THE NON-DISCRIMINATION ORDINANCE IS REVISITED.

TRUSTEE MOJICA SUPPORTED THE MOTION.

THE MOTION PASSED 7-0.

8. Approval of the Operating and Paramedic/Firefighter 2013 Tax Rates

TREASURER PIZZO MOVED THAT TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA ADOPT THE FOLLOWING MILLAGE RATES TO BE USED ON THE 2013 TAX RATE REQUEST FORM L-4029 AND TO LEVY SAID TAX RATES ON THE 2013 WINTER TAX ROLL:

4.9287 MILLS FOR THE CHARTER TAX LEVY

0.9896 MILLS FOR THE PARAMEDIC/FIREFIGHTER TAX LEVY

BE IT FURTHER RESOLVED THAT THE TOWNSHIP SUPERVISOR AND CLERK ARE AUTHORIZED TO SIGN THE 2013 TAX RATE REQUEST FORM L-4029 TO BE FILED WITH EATON COUNTY CLERK.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

Trustee Hicks asked whether there is a statutory timeline that Townships have to approve the tax rates. Township Manager Watkins stated that that it must be approved and filed with the county in time to be included in their tax roll. Trustee Hicks whether there were other millage establishments that have to be done on an annual basis. Township Manager Watkins stated no.

THE MOTION PASSED 7-0.

XV. MANAGER'S REPORT

- The pathway lights at Creyts and Elmwood are up and running well and are being used a lot. They are a good addition to the pathway in terms of safety.
- Senate Bill 313 which deals with rental housing inspection, was in committee last week. Delta Township did have a couple of people there testifying, the bill did get passed out of committee. The bill puts caps on fees for rental inspections, makes a 6 year inspection cycle which is an extremely long cycle for rental housing. Manager Watkins stated he feels it somewhat defeats the Township rental inspection program

and that he is been in contact with Senator Jones to express the Township's concerns this morning and that the Township would follow progress of the bill.

- The speed enforcement signs have been up on Michigan Ave. for awhile now. The 85th percentile over the last month is 44.27. The 85th percentile is right on a 45mph speed limit would allow it to be. Manager Watkins stated he has contacted the Eaton County Road Commission to see whether they will post the speed sign, however the speeds are what they should be.

Clerk Clark asked whether the pathway washout has been repaired. Township Manager Watkins stated that there was further inspection and is believed to be fine, there are some voids underneath it right now. Manager Watkins has instructed Gary Arnold, Township Engineer to fill those voids, and that repair should hold up for at least a couple of years.

XVI. COMMITTEE OF THE WHOLE

9. FY2014 Budget Discussion

Finance Director Anderson addressed the Township Board department, regarding line items concerning meetings/conferences and seminars. Currently, each Trustee has \$500 as well as the Supervisor. Director Anderson deferred to Deputy Manager Roberts for further information.

Deputy Manager Roberts stated that in FY2013 there was \$1,500 budgeted for that line item and most of the new Trustees attended the MTA conference series for newly elected officials. The Township was over budget on that item by \$3,000 for conferences. The Township is proposing for FY2014 is proposing \$500 per Trustee.

Discussion ensued as to how the budgeted amount should be split amongst the Board, whether the amount should be raised and whether there should be guidelines established as to how many conferences can be attended by one Trustee in a fiscal period.

Clerk Clark stated that she doesn't believe that \$500 is enough due to the cost of some conferences and would propose that each Trustee and Supervisor are budgeted \$1,000 each. Trustee Hicks inquired about the mileage line item. Director Anderson stated that the mileage line item is intended for local travel for business related functions such as a Chamber dinner, etc. He also clarified that the conference cost subtracted from the budgeted allotment is an all encompassing amount.

Trustee Hicks noted the Township submission to the MTA – Township of Excellence award has a component that judges not just new participants but

continuing training by Board members and officers and wouldn't want to jeopardize possible future designation because of a budget shortage.

Clerk Clark proposed that if the conference costs become a problem budget wise to deal with it at that time and operate under this point that \$1,000 would cover costs. Treasurer Pizzo added to cover and encourage members to attend conferences to further the Board's knowledge.

Discussion ensued and Trustee Hicks agreed with Clerk Clark's proposed \$1,000 allotment. Trustee Mojica asked whether unused monies in one fiscal year roll into the next, Manager Watkins stated no – that it is a year to year budget.

Trustee Fedewa added that if there were to be a conference that would go beyond the allotment available that he would suspect there would be some communication.

Consensus was reached to change the budgeted amount to \$1,000 and Director Anderson stated he would make the change.

Supervisor Fletcher mentioned the subject of reimbursement for cell phones. Trustee Hicks stated that Board business often cannot be co-mingled with personal work time or equipment and that constituents expect Board members to be available. Manager Watkins stated that currently the Township pays for internet service for staff and that includes hot spot service. Currently, the Board members are not offered that reimbursement. Discussion ensued, Director Anderson stated that should the Board wish to make a provision for cell phone reimbursement, it could be rolled out with the policy changes coming up. Director Anderson noted that any stipend is taxable. Supervisor Fletcher stated that a decision concerning the topic will be delayed for now and discussed at a later time.

Director Anderson provided the following figures in regard to the Township Board budget.

<u>Acct #</u>	<u>Actual 2011</u>	<u>Actual 2012</u>	<u>Amended 2013</u>	<u>Suggested 2014</u>
702 Salaries & Wages - Regular	64,353	64,529	64,175	64,175
715 F.I.C.A.	4,923	4,909	4,909	4,909
717 Worker's Comp. Insurance	121	98	98	98
721 Pension	13,022	13,022	13,022	13,022
740 Operating Supplies				800
852 Telephone/Internet	2,582	3,200	5,460	2,500

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861 Mileage	-	200	200	300
960 Meetings, Conf. & Seminars	<u>131</u>	<u>2,000</u>	<u>1,500</u>	<u>2,500</u>
Total Trustees Activity	<u>85,132</u>	<u>87,958</u>	<u>89,364</u>	<u>88,304</u>
<i>Total FTEs</i>	2.5	2.5	2.5	2.5

Director Anderson presented the budget figures for the Manager's Office and notes that the budget is up less than 1%. Also, there are unallocated dollars in contract services which historically has been used for things that come up during the year, such as branding, a traffic study or consultant – that can be used at the Board and Manager's discretion.

Trustee Fedewa asked the difference between the line items Education & Training and Conferences and Seminars. Director Anderson stated that State of Michigan annual filing requirements dictate showing those items separately. Meetings, seminars and conferences are typically annual association meetings. Whereas Education & training are typically job related training i.e. Excel training. Figures concerning the Manager's Office budget are below.

<u>Acct #</u>	<u>Actual 2011</u>	<u>Actual 2012</u>	<u>Approved 2013</u>	<u>Suggested 2014</u>
702 Salaries & Wages - Regular	292,563	304,268	310,701	310,645
706 Salaries & Wages - Longevity	8,207	8,483	9,122	9,898
715 F.I.C.A.	21,904	22,382	24,466	24,522
717 Worker's Comp. Insurance	559	503	463	507
719 Health Insurance	45,090	40,311	43,642	45,745
720 Life, Dental & LTD Insurance	6,223	6,578	7,385	7,409
721 Pension	37,141	38,625	39,600	40,178
728 Office Supplies	511	1,035	1,500	1,500
729 Photo Copies	3,661	5,005	4,000	4,000
730 Postage	654	607	2,000	1,000
731 Publications	282	677	1,800	1,800
740 Operating Supplies	537	2,048	1,500	1,500
806 Contractual Services	-	7,604	10,000	10,000
852 Telephone	2,044	2,491	2,640	2,640

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861	Auto Allowance/Mileage	5,290	5,066	5,000	5,000
903	Printing	-	152	1,000	1,000
957	Education & Training	1,111	499	1,500	1,500
959	Memberships & Dues	2,175	1,218	2,720	2,720
960	Meetings, Conf. & Seminars	3,314	6,149	8,500	10,000
970	Capital Outlay		2,978	2,500	2,500
	<i>Total Manager's Office</i>	<u>431,264</u>	<u>456,679</u>	<u>480,039</u>	<u>484,064</u>
	<i>Total</i>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>

Director Anderson next addressed the Clerk's office budget and notes that it is up as has been discussed in previous meetings and invited Clerk Clark to expound.

Clerk Clark stated that in terms of supplies a change was made in mailing voter ID cards – previously sent First Class now being sent via postcard. Also noted that 2012 budget figures are unusually high due to holding 4 elections, 2 of which were reimbursable. However, when reimbursement is received the credits don't go back to the account artificially inflating the budget expenses.

Clerk Clark noted that some of the election training has changed and how problem solving occurs at the precincts which in turn will allow a reduction in the budget.

Clerk Clark states that some of the duties within the department have been changed to incorporate cross training, reducing the need for part time staff as has been utilized in the past with the exception of election days.

Director Anderson reiterated that during election years costs are up more than usual. When compared to FY2012, the FY2014 budget proposal is just under 1% increase. Figures for the Clerk's Office budget are shown below:

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<u>Acct#</u>	<u>Actual 2011</u>	<u>Actual 2012</u>	<u>Approved 2013</u>	<u>Suggested 2014</u>
702 Salaries & Wages - Regular	211,101	218,236	214,847	213,848
703 Salaries & Wages - Temporary	668	6,053	700	1,200
704 Salaries & Wages - OT	2,072	22,425	2,000	12,000
706 Salaries & Wages - Longevity	2,422	2,470	2,495	3,411
715 F.I.C.A.	16,496	18,439	16,936	16,712
717 Worker's Comp. Insurance	423	480	323	345
719 Health Insurance	39,635	36,067	39,423	27,223
720 Life, Dental & LTD Insurance	7,525	7,043	7,688	7,657
721 Pension	27,113	28,128	27,856	27,731
728 Office Supplies	5,151	4,101	5,500	5,500
729 Photo Copies	1,527	2,431	1,600	2,500
730 Postage	21,875	33,235	20,000	25,000
731 Publications	584	-	200	250
740 Operating Supplies	231	-		-
742 Election Supplies	16,281	70,190	16,000	50,000
806 Contractual Services	18,133	102,422	18,000	55,000
852 Telephone	1,386	-	500	400
861 Mileage	19	-	200	200
901 Advertising	32,077	37,276	35,000	35,000
933 R & M Services - Equipment	-	-	1,850	1,850
957 Education & Training	654	831	1,000	1,000
958 Recording Costs	242	292	400	-
959 Memberships & Dues	655	200	500	500
960 Meeting, Conf. & Seminars	448	546	2,000	2,000
970 Capital Outlay	<u>1,627</u>	<u>14,831</u>	<u>14,000</u>	<u>1,500</u>
Total Clerk's Office	<u>408,344</u>	<u>605,696</u>	<u>429,018</u>	<u>490,827</u>
<i>Total FTEs</i>	4.0	4.0	4.0	4.0

Next Director Anderson addressed the Accounting and Treasurer's office and the last line item of Appropriations and transfers out – which is the transfer account for Capital Improvements Fund. The amount represents the following formula (Current Capital Total + Estimated useful life). Estimated useful life is not depreciated value but actual expected years of use based on previous knowledge. This number is then divided by 12 and funded that way. If the Capital balance is maintained and the Township continues to budget in this

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way, we will always have a positive fund balance. Other than the vehicles, the only other use is \$25,000 set aside annually for future voting equipment purchases.

Director Anderson stated that the projection for the end of FY2014 is just over \$1.6 million dollars and applauds the Board for funding this area of the budget in this way. Figures for the Accounting department budget are below.

Acct #	Actual 2011	Actual 2012	Approved 2013	Suggested 2014
702 Salaries & Wages - Regular	289,181	300,908	302,606	318,418
706 Salaries & Wages - Longevity	4,351	4,517	5,685	6,350
715 F.I.C.A.	21,583	22,728	23,584	24,511
717 Worker's Comp. Insurance	541	487	448	507
719 Health Insurance	54,591	48,157	52,472	53,651
720 Life, Dental & LTD Insurance	8,918	8,879	10,474	10,542
721 Pension	37,038	38,126	38,287	40,234
728 Office Supplies	4,291	3,766	7,500	6,200
729 Photo Copies	839	907	1,000	1,000
730 Postage	19,150	17,139	20,300	18,200
731 Publications	-	119	800	800
803 Audit Fees	10,032	10,480	11,500	11,500
806 Contractual Services	16,836	18,261	24,000	25,550
852 Telephone	1,222	1,516	1,450	1,200
861 Mileage	-	-	300	300
933 R & M Services - Equipment	203	1,255	1,200	1,200
957 Education & Training	406	805	1,400	1,400
958 Recording Costs	-	-	500	-
959 Memberships & Dues	350	552	595	630
960 Meetings, Conf. & Seminars	814	2,216	3,125	2,775
963 Miscellaneous - Other	80	(321)	300	300
964 Refunds & Rebates	40,249	-	-	-
970 Capital Outlay	396	283	10,000	4,300
999 Appropriations-Transfer Out	<u>143,500</u>	<u>45,980</u>	<u>147,000</u>	<u>146,500</u>
Total Accounting Department	<u>654,570</u>	<u>526,760</u>	<u>664,526</u>	<u>676,068</u>
<i>Total FTEs</i>	5.5	5.5	5.5	5.5

Director Anderson then introduced the Assessing Department budget and invited Assessing Director Thelen to address the line item noted contract services. Director Thelen stated this line item has to do with Michigan Tax Tribunal appeal costs and covers attorney and outside appraisal costs. As discussed prior, these cases are market dependent, as well as the further a resident takes the appeal the more costly it is. Figures concerning the Assessing Department budget are below.

<u>Acct#</u>	<u>Actual 2011</u>	<u>Actual 2012</u>	<u>Approved 2013</u>	<u>Suggested 2014</u>
702 Salaries & Wages - Regular	251,584	252,773	268,602	266,878
706 Salaries & Wages - Longevity	3,288	5,563	5,619	4,881
710 Fees & Per Diem	1,560	1,440	1,500	1,500
715 F.I.C.A.	18,936	19,065	20,978	20,790
717 Worker's Comp. Insurance	1,862	1,779	1,658	1,832
719 Health Insurance	52,814	53,498	60,131	64,868
720 Life, Dental & LTD Insurance	7,649	7,355	8,276	8,985
721 Pension	26,841	26,786	28,998	28,737
728 Office Supplies	2,162	3,145	2,000	2,000
728 Office Supplies - G.L.				500
729 Photo copies	613	823	900	1,000
730 Postage	10,121	10,148	10,000	10,500
731 Publications	-	850	2,200	2,500
740 Operating Supplies	442	250	400	500
806 Contractual Services	35,500	12,450	60,000	40,000
852 Telephone	62	-	300	500
861 Mileage	-	-	300	200
862 Gasoline & Diesel	1,513	1,350	1,500	1,600
863 Vehicle Maintenance	592	1,225	1,500	1,500
903 Printing	-	-	3,900	3,900
911 Fleet Insurance	963	893	893	-
934 R & M Services - Other	8,065	12,088	9,900	10,250
957 Education & Training	1,994	1,573	3,000	1,500
959 Memberships & Dues	2,027	3,000	2,400	2,050
960 Meetings, Conf. & Seminars	1,006	1,081	2,075	1,875
970 Capital Outlay	1,958	-	750	700
Total Assessing Department	431,549	417,135	497,780	479,546
<i>Total FTEs</i>	4.5	4.5	4.5	4.5

Next Director Anderson addressed the General Activity and notes in the original presentation when speaking about OPEB (in the health insurance line item). That amount consists of 2 major areas; retiree premiums (\$260,000.) and OPEB contribution (the actual check written to the trust fund). This line item total is \$100,000 more than the Township is required to pay for the ARC. Director Anderson clarified that it was reducing the Township's unfunded liability.

Director Anderson also noted that the legal fees is allocated at \$90,000 (an increase over FY2013) to accommodate known upcoming union negotiations. Trustee Kosinski asked whether this line item would cover legal fees associated with the Bond. Director Anderson stated that would actually be included in the Water Fund.

Supervisor Fletcher noted that the Board discussed funding the OPEB in this way and was in consensus to decrease the unfunded liability. Clerk Clark noted that funding in this way assures Township Employees that the funds will be available when they choose to retire and Supervisor Fletcher concurred.

Clerk Clark inquired as to what is included in the contributions line item. Director Anderson stated that is funds 211, Tri-County Office on Aging -Meals on Wheels. Figures related to the General Activity budget are below.

<u>Acct #</u>	<u>Actual 2011</u>	<u>Actual 2012</u>	<u>Approved 2013</u>	<u>Suggested 2014</u>
719 Health Insurance - Retiree	578,809	491,455	430,700	466,700
720 Life, Dental & Disability	2,027	2,066		
728 Office Supplies	102	109	1,500	1,000
730 Postage	9,518	15,264	12,000	12,200
731 Publications	-	-	300	300
740 Operating Supplies	5,788	7,542	13,300	14,300
806 Contractual Services	50,910	49,475	60,800	52,300
808 Legal Fees	95,835	61,601	75,000	90,000
903 Printing	24,965	27,736	32,000	27,000
959 Memberships & Dues	53,587	44,847	51,500	51,600
962 Contributions	10,000	17,000	20,500	20,500

970	Capital Outlay	<u>13,600</u>	<u>25,403</u>	<u>10,000</u>	<u>10,000</u>
	Total General Activity	<u>845,141</u>	<u>742,498</u>	<u>707,600</u>	<u>745,900</u>
	Total FTEs	0.0	0.0	0.0	0.0

Director Anderson next addressed the Sewer and Water Funds and invited Utilities Director Tom Morrissey to speak noting that the revenue side of both funds were addressed thoroughly prior. Focusing first on the Capital Outlay line item and the upcoming major projects and the need for them.

Director Morrissey stated that Skyway Lane lift station – there were four stations installed in the 1980's; Sarotoga and Lansing Road construction is complete. Skyway Lane on Millet, and Bellaire Hills in the most western end of the Township. This represents about a \$200,000 project that will done in house as much as possible.

Also in the Capital Outlay fund are the domes at \$90,000 which are in the aeration tanks. Essentially Director Morrissey notes that the current fine bubble diffusers for the activated sludge process are over 30 years old. As that equipment loses its useful life, the bubble get larger and the oxygen transfer becomes inefficient.

Director Anderson notes that Director Morrissey has requested an additional FTE. The addition actually will result in a reduction because the Sewer Fund had been paying for the Building Inspector during times when those services were less in demand. However, he has been moved back full time to the Building Department. With the elimination of half of his full time salary and the elimination of one part time secretary position. Director Morrissey added that the State has eliminated doing their electronic data entry and transferred that responsibility to the local municipalities. Director Morrissey stated that his department had been playing catch up and has had some higher paid staff entering that data. If the current part time employee is approved to go to full time, she can be utilized in other departments to help cover positions and still do the data entry needed.

Director Morrissey stated that the biggest project in the Water Fund is the Snow Road Water tower which was last painted in 1998 and needs to be redone according to an inspection last year. The estimated cost is \$148,000. Director Morrissey mentioned Waverly Community Schools desire to have their mascot on 2 sides of the water tower. Clerk Clark inquired as to who owns that property and Director Morrissey stated it is Delta Township's property down to Michigan Avenue..

Clerk Clark clarified what the line item R & L pertains to. Director Morrissey stated it is for outside maintenance and Director Anderson stated the line item name is a State of Michigan requirement.

Supervisor Fletcher asked whether there was agreement regarding the addition of the full time employee, there was consensus. Figures showing the Water and Sewer Fund budgets are below.

SEWER FUND REVENUES

<u>Acct #</u>	<u>Actual</u> <u>2011</u>	<u>Actual</u> <u>2012</u>	<u>Approved</u> <u>2013</u>	<u>Suggested</u> <u>2014</u>
617 Main Charges	28,656	18,766	20,000	20,000
618 Capital Charges	148,098	114,015	90,000	100,000
641 Other Charges for	7,326	13,999	7,500	35,000
646 Sewer & Water Sales	3,635,639	3,667,315	3,840,000	3,674,000
662 Late Payment Penalties	43,479	46,545	43,000	44,000
665 Investment Income	162,245	110,942	98,500	70,500
666 Interest on Assessments	15,703	13,210	13,500	12,800
673 Sale of Fixed Assets	2,194	5,270	1,800	3,000
694 Other Miscellaneous	3,442	2,170		
695 Other Financing Sources	8,710	8,710		
<i>Total Revenues</i>	4,055,493	4,000,942	4,114,300	3,959,300

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SEWER FUND EXPENDITURES ARE BELOW

Acct#	Actual 2011	Actual 2012	Approved 2013	Suggested 2014
702 Salaries & Wages - Regular	1,269,383	1,314,136	1,351,112	1,361,184
703 Salaries & Wages - Temporary	28,944	30,881	38,215	19,200
704 Salaries & Wages - OT	11,368	12,634	10,000	10,000
706 Salaries & Wages - Longevity	27,697	29,605	36,507	34,483
715 F.I.C.A.	101,359	104,367	108,857	107,927
717 Worker's Comp. Insurance	18,904	23,206	25,217	27,376
719 Health Insurance	443,276	402,623	444,623	445,522
720 Life, Dental & LTD Insurance	44,375	42,881	46,233	45,875
721 Pension	152,892	154,304	164,938	165,829
724 Cleaning & Laundry	7,956	8,107	9,000	9,000
728 Office Supplies	5,047	5,134	10,000	8,000
729 Photo Copies	110	90	100	100
730 Postage	27,847	23,415	31,000	27,000
731 Publications	53	-	100	100
740 Operating Supplies	9,233	7,277	10,000	10,000
743 Chemicals	231,768	211,373	240,000	240,000
744 Lab Supplies	9,277	6,729	10,000	10,000
759 Tools	820	1,582	3,000	3,000
776 Building Maintenance Supplies	10,947	12,979	12,000	12,000
778 Equipment Maintenance Supplies	101,319	120,719	125,000	125,000
780 Grounds Maintenance Supplies	5,338	6,088	9,000	8,000
803 Audit Fees	7,524	7,860	8,000	8,000
804 Accounting Fees	132,492	133,536	142,500	140,000
805 Consulting Fees	5,281			
806 Contractual Services	61,455	64,230	38,500	28,500
808 Legal Fees	-	-	1,500	1,000
812 Collection Fees	632	627		
820 Administration Fees	100,000	100,000	100,000	100,000
821 Engineering Fees	71,366	2,120	10,000	7,500
851 Radio Maintenance	2,098	123	2,000	
852 Telephone	36,946	20,801	17,100	17,000
853 Miss Dig				500
862 Gasoline & Diesel	32,927	36,046	33,000	33,000
863 Vehicle Maintenance	15,532	13,119	17,000	21,000
911 Fleet Insurance	12,100	11,125	11,125	11,700

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912	Liability Insurance	76,528	79,800	79,800	84,100
921	Electricity	312,101	359,404	330,000	350,000
922	Heat	6,657	4,095	10,000	10,000
923	Sewer & Water	3,203	2,378	3,000	3,200
931	R & M Services - Building	2,384	25,843	18,000	18,000
933	R & M Services - Equipment	9,197	5,671	15,000	12,000
934	R & M Services - Other		44,175	41,000	38,000
942	Rentals - Equipment	260	360		
942	Rentals - House on Willow				
957	Education & Training	969	1,283	1,500	1,200
959	Memberships & Dues	15,493	10,440	15,800	15,000
960	Meetings, Conf. & Seminars	1,249	826	2,000	2,000
963	Miscellaneous - Other		60		
968	Depreciation	1,893,403	1,894,084		
970	Capital Outlay		-	324,000	392,500
991	Debt - Principal	-	-	248,675	
995	Bond Interest	76,437	66,630	45,723	
997	Other Financing Expenses	3,765			
998	Paying Agent Fees	62.5	65	125	
	Total Expenditures	5,387,975	5,402,831	4,200,250	3,963,796
	<i>Total FTEs</i>	23.5	24.5	25.00	25.00

WATER FUND REVENUES ARE BELOW:

<u>Acct #</u>	<u>Actual 2011</u>	<u>Actual 2012</u>	<u>Approved 2013</u>	<u>Suggested 2014</u>	
617	Main Charges	76,06	52,752	20,000	30,000
618	Capital Charges	72,88	42,585	50,000	50,000
641	Other Charges for Services	83,43	65,533	68,000	75,000
646	Water & Sewer Sales	4,672,83	5,059,869	4,960,000	4,884,800
650	Other Operating Revenue	15,962	17,216	15,000	15,000
662	Late Payment Penalties	54,65	59,583	50,000	55,000
665	Investment Income	118,18	86,883	77,000	56,000
666	Interest on Assessments	25,45	16,194	18,000	20,000
667	Rents	134,89	137,830	136,000	137,970
670	Other Interest Income	19,05	18,045	15,000	15,000

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673	Sales of Fixed Assets	204	2,975	1,500	1,000
675	Contributions-Private	60,269	45,965		
698	Bond Proceeds		<u>26,844</u>		
Total Revenues		<u>5,360,744</u>	<u>5,632,274</u>	<u>5,410,500</u>	<u>5,339,770</u>

WATER FUND EXPENDITURES ARE BELOW:

<u>Acct#</u>		Actual 2011	Actual 2012	Approved 2013	Suggested 2014
702	Salaries & Wages - Regular	445,322	442,555	445,183	461,765
703	Salaries & Wages - Temporary	4,433	5,868	14,970	4,000
704	Salaries & Wages - OT	10,224	5,310	10,000	10,000
706	Salaries & Wages - Longevity	13,048	13,108	13,683	13,332
715	F.I.C.A.	35,916	33,686	36,030	37,272
717	Worker's Comp. Insurance	8,463	9,665	10,572	11,722
719	Health Insurance	141,846	129,132	153,642	130,642
720	Life, Dental & LTD Insurance	15,675	13,403	15,249	15,860
721	Pension	52,031	50,239	53,700	55,683
724	Cleaning & Laundry	3,317	3,635	3,500	3,500
728	Office Supplies	3,546	5,015	8,000	6,000
729	Photo Copies	110	90		
730	Postage	27,971	23,406	29,500	26,500
740	Operating Supplies	58,871	65,060	48,000	63,000
740.001	Operating Supplies - BW&L	2,096,037	2,388,014	2,286,568	2,247,008
743	Chemicals	188	216	500	500
744	Lab Supplies	-	262		
759	Tools	1,369	1,092	1,500	1,500
776	Building Maintenance Supplies	13,046	7,989	9,000	9,000
778	Equipment Maintenance Supplies	22,716	28,676	19,000	19,000
780	Grounds Maintenance Supplies	1,858	2,830	5,500	3,500
803	Audit Fees	7,524	7,860	8,000	8,200
804	Accounting Fees	132,492	133,536	142,500	137,000

WATER FUND EXPENDITURES CONTINUED

Acct#		Actual 2011	Actual 2012	Approved 2013	Suggested 2014
805	Consultant Fees		-	5,000	2,500
806	Contractual Services	48,698	38,834	40,500	25,000
820	Administrative Fees	100,000	100,000	100,000	100,000
821	Engineering Fees	22,784	11,796	10,000	10,000
851	Radio Maintenance	1,894	123	2,000	
852	Telephone	21,730	14,866	14,000	15,000
853	Miss Dig	588	1,005		500
862	Gasoline & Diesel	23,146	17,719	18,000	19,000
863	Vehicle Maintenance	7,291	7,289	10,000	20,000
911	Fleet Insurance	12,500	11,500	11,500	11,500
912	Liability Insurance	19,218	19,700	19,700	21,000
921	Electricity	58,163	69,288	70,000	77,800
922	Heat	5,161	2,788	8,000	8,000
923	Sewer & Water	1,084	1,180	1,000	1,000
931	R & M Services - Building	83,051	74,292	39,000	50,000
931.001	R & M Services-Well	5,425	12,339	10,000	10,000
933	R & M Services - Equipment	1,105	3,389	5,000	4,000
957	Education & Training	698	1,626	2,000	2,000
959	Memberships & Dues	15,784	16,905	16,400	16,400
960	Meetings, Conf. & Seminars	161	354	800	800
968	Depreciation	930,775	931,392		
970	Capital Outlay		-	417,000	216,000
991	Bond Principal		-	1,246,325	900,000
994	Amortization Expense	37,693	9,626		
995	Bond Interest	576,809	514,735	381,427	399,425
997	Other Financing Expenses		57,015		
998	Paying Agent Fees	388	415	1,000	1,250
	Total Expenditures	5,070,149	5,288,823	5,743,249	5,176,159
	Total FTEs	7.0	7.0	7.50	8.00

Director Anderson next addressed health insurance premiums and wage increases. In regard to insurance premiums, there is a 5% increase currently included in the budget. The Township, through working with our health insurance consultant has determined that the enactment of the Affordable Healthcare Act, will add between 3-6% to Township premiums for fees and taxes to our premium costs. There is not currently a renewal quote however, it appears that increases will be between 8-9% and Director Anderson would like to see the budget increased to accommodate the upcoming known increases. If the premiums come in too high, the Township will be looking into other carrier options or perhaps partially self funding. The insurance committee will be formulating a plan after meeting with the PHP representative.

Separately, however part of the same discussion is regarding wages, Director Anderson has updated the inflation index and as of August it is 1.5% and at this time, other communities have not yet determined what they will be doing in terms of wages.

Supervisor Fletcher began the discussion concerning the health care increases and adding to the current budgeted amount. Trustee Fedewa asked what the timeline was for choosing a health care plan. Director Anderson stated that final costs are determined after a plan is chosen and that he is confident that the increase will be approximately 5-6%. However Director Anderson notes that when a plan is presented all taxes and fees will be incorporated in order to have an accurate picture.

Discussion ensued and Clerk Clark noted that she is not in favor of passing on insurance premium costs to employees and that most staff took a pay cut last year due to the high deductible premium being instituted. There was a general consensus of agreement to both items.

Director Anderson stated that there will be a slight surplus of \$15,000 which would give a little cushion for unexpected expenditures.

Director Anderson asked that the Board set a public hearing at their next meeting and then adopt the FY2014 budget at the first meeting in November.

XVII. PUBLIC COMMENTS – None

XVIII ADJOURNMENT

Supervisor Fletcher adjourned the meeting at 10:36 p.m.

CHARTER TOWNSHIP OF DELTA

KENNETH FLETCHER, SUPERVISOR

MARY CLARK, CLERK

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M:\Regular Board Meeting\BD\MIN\October 7, 2013
Minutes Approved: